

Janet B Cubol, DMD

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Our Financial Policy

We are committed to providing you with the best possible care and we are pleased to discuss our professional fees with you at any time. Your clear understand of our policy is important to our professional relationship. Please ask if you have any questions about our fees, policy or your responsibility.

- All patients must complete our "Patient Information" forms before seeing the doctor.
- Any co-payments and deductibles are due at the time of service.

Patient with no Insurance:

- Patient with no insurance are responsible for **FULL** payment on the day of service unless arrangements are made.

Patient with Insurance:

- We can bill most insurance companies. It is your responsibility to make sure we receive the correct information. We file insurance claims as a courtesy to our patients. **Should the insurance company fail to pay on the claim; the FULL amount will be your responsibility.** *If your insurance company pays directly to you, we require that the cost of treatment be paid in full that day.*

Cancellation/Broken Appointments:

- If you would like to change your scheduled appointment, kindly give us at least 48 hours in advance notice. If for some reason you are unable to keep your scheduled appointment and no advance notice is given, **WE HAVE THE RIGHT TO CHARGE \$50.00 FOR BROKEN APPOINTMENTS.**

Patients Payment:

- When a major procedure is scheduled appointment, we require advance /down payment to reserve doctor's time.

Release of Records:

- We charge \$25.00 for the release of patient's dental records for whatever purpose it may serve with the exception of the patient being referred out to a specialist.

Thank you for understanding our office policy. Please let us know if you have any questions.

Patient/Guardian Signature: _____ Date: _____